## UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency Washington, DC 20250

## National Procedure Checklist No. 2493

#### **Field Office Distribution**

Notices are available on the Internet at <a href="http://www.fsa.usda.gov/notices">http://www.fsa.usda.gov/notices</a>. Handbooks are available on the Electronic Distribution Handbook and Notice Print Files page at <a href="http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds\_index.htm">http://fsaintranet.sc.egov.usda.gov/dam/handbooks/eds\_index.htm</a> for EDS locations to access for local printing and distributing. To inquire about the transmission of directives, call the Management Analysis and Directives Section at 202-690-0594.

## **National Office Distribution**

Notices are available on the Internet. Handbooks are printed and distributed to the National Office. Handbooks are also available in portable document format (PDF) on the FSA Intranet at <a href="http://fsaintranet.sc.egov.usda.gov/fsa/">http://fsaintranet.sc.egov.usda.gov/fsa/</a>.

# **Temporary Directives**

Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference		
and Effective Date	Title	For
AO-1597	Mandatory EEO Training for Employees and	FSA Washington, DC,
4-16-14	Managers	National Office Employees
CP-698	Reporting Industrial Hemp Acreage	State and County Offices
4-16-14		
INFO-63	DAFP Agricultural Act of 2014 (2014 Farm Bill)	State and County Offices
4-16-14	Related Questions	
PM-2909	Mandatory Annual Civil Rights Training for	RMA Employees
4-22-14	FY 2014	

## **Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference		
and Effective Date	Title	For
63-FI (Rev. 4)	Financial Services Web Application	All FSA Offices
Amend. 2		
4-14-14		

4-22-14 Page 1

# National Procedure Checklist No. 2493 (Continued)

## **Procedure Notices**

None.

## **Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
INFO-62	4-16-14	INFO-63

#### **Forms**

Users can access the weekly checklist for forms at the FFAS Employee Forms\Publications Online Website at <a href="http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp">http://fsaintranet.sc.egov.usda.gov/dam/ffasforms/Actionlist.asp</a>.

Forms actions are recorded daily in the Forms Management Database which controls the FFAS Employee Forms site. Changed or new data about forms is added to the database daily and may be viewed at the URL listed above, or users may view a weekly compilation of activity by viewing the most recent checklist. If you have problems using this site or accessing the information, contact Angela Coln, Section Head, Forms and Graphics Section by telephone at 202-690-3798 or e-mail to <a href="mailto:angela.coln@wdc.usda.gov">angela.coln@wdc.usda.gov</a>.

4-22-14 Page 2